
**City of Sherwood, Oregon
Planning Commission
Public Work Session Meeting Minutes
October 27, 2015**

Planning Commission Members Present: Staff Present:

Chair Jean Simson

Commissioner Chris Flores

Commissioner Alan Pearson

Commissioner Rob Rettig

Commissioner Lisa Walker

Tom Pessemier, Assistant City Manager

Julia Hajduk, Community Development Director

Brad Kilby, Planning Manager

Kirsten Allen, Planning Dept. Program Coordinator

Planning Commission Members Absent: Legal Counsel:

Vice Chair Russell Griffin

Commissioner Michael Myers

None

Council Members Present:

Councilor Sally Robinson

Work Session

Chair Simson started the meeting at 6:00pm.

1. Sherwood Zoning and Community Development Code Discussion – Industrial Land Use Districts

Julia Hajduk, Community Development Director, gave a presentation (see record, Exhibit 1) that gave the background on the Tonquin Employment Area (TEA) as well as the code language in the Sherwood Zoning and Community Development Code for the Industrial Zones. She reminded the Planning Commission of the Tonquin Employment Area Implementation Plan and said the Plan identified some constraints that may prevent development of the area.

Tom Pessemier, Assistant City Manager speaking about Economic Development walked the Commission through a presentation that had been given to City Council in June 2015 (see record, Exhibit 2). He explained an imbalance between those who live and work in Sherwood compared to other local communities and described the need for adding jobs to Sherwood; making the TEA an important part of the economic development of Sherwood.

Ms. Hajduk provided the Commission with the existing code language, portions of Ordinance 2010-014, and Chapter 16.31 Employment Industrial (see record, Exhibits 3, 4, 5) and informed that staff would propose updates to the Code regarding the Industrial Uses in the coming months with a target of having language in effect by June 2016.

Discussion followed. Chair Simson directed staff to send a postcard notice to industrially zoned properties in the city with a timeline and meeting dates. She inquired about a project page on the website and an online survey.

Chair Simson gave an opportunity for interested parties at the meeting to comment. Comments received included suggestions to review the allowed uses in the employment industrial zone and explained that each of the properties in the TEA had hurdles, however in order to attract companies to Sherwood the land needed to be ready to build.

The Planning Commission gave a general consensus for staff to proceed.

2. Annual Boards and Commissions Report and Discussion

Brad Kilby, Planning Manager, explained that the Commission would be asked to report to the Council at the annual dinner in December. He asked what they felt were accomplishments, goals, lessons learned or items they would like to discuss with the Council. Discussion followed including the following:

<u>Accomplishments</u>	<u>Goals</u>	<u>Items for Council Discussion</u>
<ul style="list-style-type: none">• Water System Master Plan• Transportation System Master Plan• Sherwood West Pre-Concept Planning• Center for the Arts• Medical Marijuana Legislation• Tannery outreach• General Outreach – small group work sessions	<ul style="list-style-type: none">• Comp Plan• Industrial Uses• Brookman Re-concept• Training for new Planning Commission members• Affordable Housing• Residential Design Standards• Citizen Awareness, Town Hall, Citizen's Academy• Televised meetings	<ul style="list-style-type: none">• Tannery• Recreational Marijuana• TEA economic strategy• Council's concerns

Adjourn

Chair Simson adjourned the meeting at 8:08 pm.

Submitted by:



Kirsten Allen

Planning Department Program Coordinator

Approval Date: November 24, 2015